7/21

The Board convened its regular meeting at 6:10 pm.

In attendance:

- Paul, Greg, Danielle, Siobhan
- Madeline, Julie

Greg moved that the June meeting minutes be approved; Paul seconded and the minutes were approved unanimously.

The Board reviewed old business:

- Madeline provided an update on the HUD Grant.
    - We still have not yet heard about the grant application but we are concerned that because Town audits was not available, we may be denied. It is a primary requirement of this and other grant applications.
    - When the HUD application was submitted, it was the intention to submit the audit upon completion. We have been unable to do so. The application will not even be considered without all materials.
    - The library has also lost a non-competitive grant for the summer reading program, that it has received in the past, because of the lack of an audit. That grant usually pays for a performer, or evergreen craft supplies. Madeline had planned to secure a summer movie license with the funding.
    - The inter-library courier van service could be in question as well, which will hinder our ability to secure materials from across the state as very few libraries are willing to mail materials any longer.
    - Madeline to contact HUD or VT Department of Libraries to ask, if possible, whether we are still in contention.
        - There is a grants person at the Vt Department of Libraries she can call.
        - She will ask if there is another chance to apply, or what is the next grant cycle.
- The board plans to ask to be put on the 7/27 Select Board meeting to discuss our concerns with the Select Board. Madeline will provide an outline, and Paul will present at the SB meeting.
    - Select Board issues:
        - Grant funding in question due to incomplete audit
        - Town Attorney review of bike policy (Town insurance approved our waiver, but we need to to have attorney to sign off.)
- Introduction - Julie Perrin, new assistant library
    - Long term library director
    - Now lives in Wardsboro
    - Used to wearing a lot of hats and handling many administrative tasks, and she's now able to "rediscover the joy of her career."

    - The Board and Madeline welcome her heartedly and are excited to have her input.
- Madeline gave her Library director report (see attached). Highlights include:
    - April 2025 to April 2026, Year over Year, 57% increase in circulation.
    - Increased hours 68%
    - Increased usage of the Guest Card (which tracks phone and name), particularly among campground visitors.
- Other:
    - Staff will make posters to put around town with new hours and offerings
    - Ruby, library assistance, begins to phase out and her last day is our next board meeting, in August.
    - We have a new additional substitute, Laura Joyce and Grace Powers will also be taking a shift.
    - Applied for VT Humanities Fall Festival Grant with Historical Foundation, didn't receive, but we want to still attempt to help the Historical Foundation catalog and we have ample room in our electronic catalog to support their materials.
    - Withdrew CD audiobooks, which no one uses any longer, which made a lot of room on the shelves; Julie redistributed the mysteries into the fiction section.
- To be in compliance with Town Policy, Greg moved that we come study and comply with Town of Jamaica personnel policy dated June 25, 2012. Danielle seconded and it was passed unanimously.

Motion to adjourn at 7:05: Greg, Paul seconded, unanimously approved.