

**Jamaica Memorial Library
Board of Trustees-Meeting Minutes
January 20, 2026**

Meeting called to order at 6:06pm

In attendance: Danielle Witham, Paul Rovinelli, Greg Joly, Madeline Helser-Librarian

Absent: Laura LaMarche Dauchy

Minutes

- Greg made a motion to approve the minutes from the November meeting
- Danielle seconded the motion-minutes approved unanimously

Librarian's Report

- See Attached

New Business

- Madeline asked Siobhan McDermott to consider the position of secretary. She expressed interest and will attend a board meeting.
- HUD Grant Application service
 - Madeline informed the board of the Environmental Review Process she learned about from SRW Environmental Consulting
 - Action Item: Madeline will call Efficiency Vermont regarding this process
 - Action Item: Paul will ask his contact regarding the process as well

Treasurer's Report

- none

Old Business

- Insulation
 - Paul presented a comparison of the two insulation quotes. They are very similar, Farnum is more extensive and includes the walls. Huntsman is simpler and more bare bones.
 - Paul informed the board about the window inserts for more insulation without replacement.
 - Action Item: Paul will ask Stewart Barker if he would come in and do a quote for the windows.
 - Action Item: Ask about rebates for a municipal building
- Town Letter, Report, and Budget
 - Madeline explained about the request for more hours, referencing the email that was sent to board members. Danielle Witham and Laura LaMarche Dauchy agreed to the budget via email before it was submitted to the select board. Since we did not have a December meeting, the letter, report, and budget process was done over email.

- Tom Tolbert was asking about board terms
 - Action Item: Greg will go to the town office to assist with where the terms are found, clarify the hours asked, and inform about the grant.

Greg made a motion to adjourn the meeting at 6:43pm. Paul seconded. Motion passed.

Minutes taken by Madeline Helser